

# Madison Consolidated Schools Online Registration

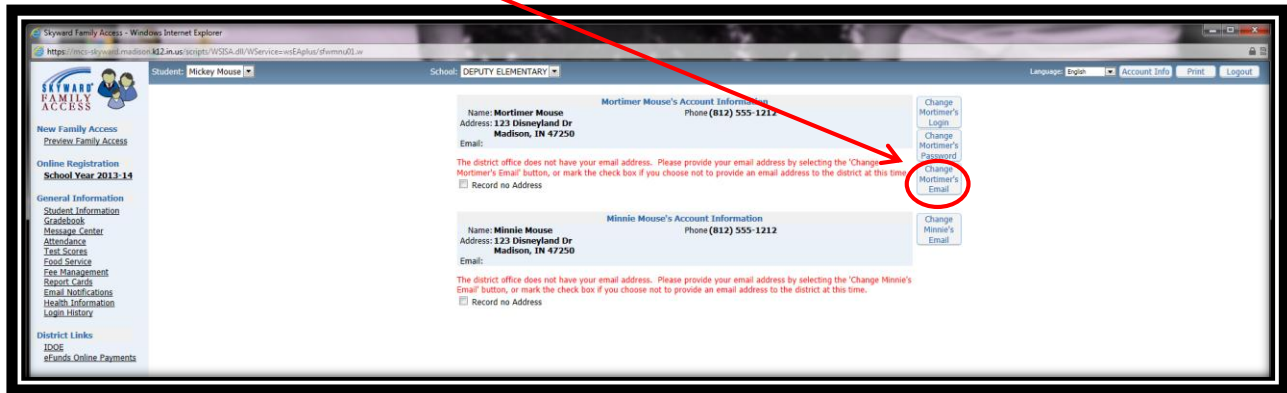
Go to [www.madison.k12.in.us](http://www.madison.k12.in.us)

Click on Families

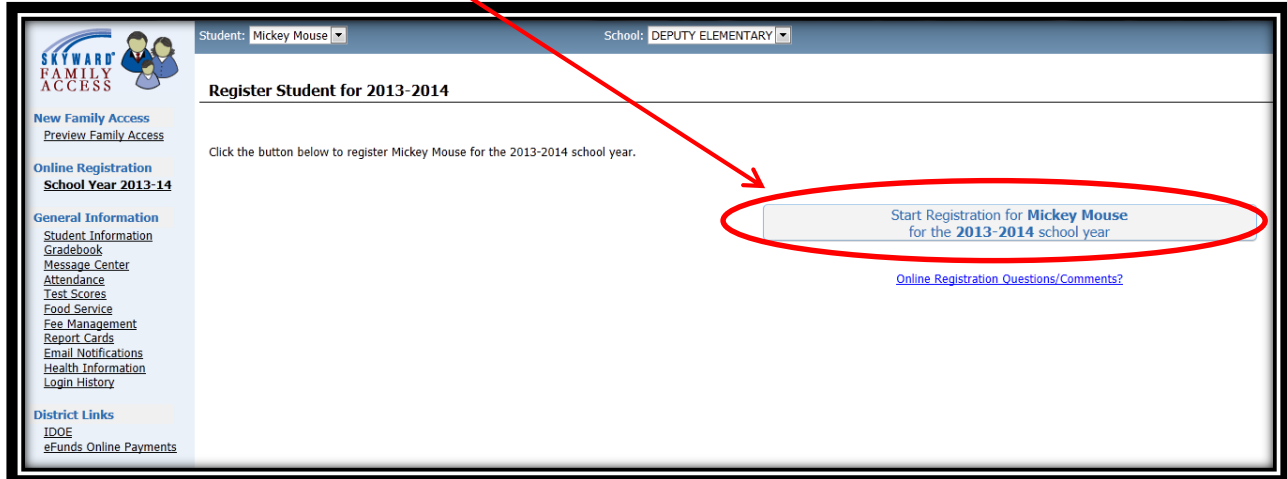
Click on Family Access

Log In with your username and password (provided to you by your child's school)

If you have not shared your email address with your child's school, this is the first screen you will see. Please change/add your email address here.



This is the screen you will see if you have provided your email address. (This is the home screen). Click here to start Online Registration.



You will now begin Online Registration!

# Step 1: Verify and Update Student Information

Click here to verify all of the information the school has for you and your child.

If any changes need to be made to the student's information,

family access, family information, alert information, emergency contacts, or health information; this is the place to do it.

Student: **Mickey Mouse** Close

Register Student for 2013-2014

Online Registration is **open** until **01/02/2013**

This year we are allowing families to register his/her student(s) online through Family Access. There are 10 steps that need to be completed. Please start with Step 1 and continue until all steps have been completed. Once completed, please click on the Submit button to send your registration to the Office.

This is the information that we have on file for your student. Please check and update all information. This is how we contact you in the event of an emergency.

Step 1) [Verify & Update Student Information](#)  Step 1 has not been completed

You may add, delete and change anything in any of these areas on this page.

Just click on the "Request Changes to..." button next to each section. Make sure you scroll down and complete all the sections on the page. Enter your changes and click "Save" at the top of the page.

Once all of your changes have been entered & saved, Click on "Back" at the top of this screen. You will be returned to the main registration page.

### Verify Information for Mickey Mouse

[View History](#) [Request Changes to Student Information](#)

**Student Information**

General Information

Student Name: **Mickey Mouse**  
Student Home Email: **MMouse@students.madison.k12.in.us**  
Language: **ENGLISH**  
Race: **WHITE NON HISP**  
Gender: **Male**  
Birthday: **04/29/2008**

**Primary Family Information** [View History](#) [Request Changes to Family Address](#)

Primary Address

123 Disneyland Dr  
Madison, IN 47250

County: **Jefferson**

Mailing Address

**Family Options**

Home Language: **ENGLISH**  Receive a Paper Copy of Report Card

Guardian Number: **1** Primary Phone: **(812) 555-1212**  
Name: **Mortimer Mouse** Second Phone:  
Relationship: **FATHER** Third Phone:  
Employer: Home Email:

Guardian Number: **2** Second Phone:  
Name: **Minnie Mouse** Third Phone:  
Relationship: **MOTHER** Home Email:  
Employer:

**Alert/Emergency Information** [View History](#) [Request Changes to Alert Information](#)

Critical Alert Information

Physician: **Robinson Holly, Dr**  
Dentist: **Kortokrax Dr**

Checkmark the box next to Step 1 – it will then say "Step 1 has been completed". You cannot move on to the next step without checking the completed box.

## Step 2: Free/Reduced Application & Textbook Assistance

This step is optional, if you do not feel like you would qualify for free/reduced lunch or textbook assistance, you do not need to complete this step. If this is the case, simply move on to Step 3.

If you do wish to apply for free/reduced lunch, click on this button.

This is the information that we have on file for your student. Please check and update all information. This is how we contact you in the event of an emergency.

Step 1) [Verify & Update Student Information](#)

**Step 1 has been completed**  
Completed on 05/10/2013 at 8:48 am by Mortimer Mouse

Please feel free to complete this application. This application is based on income and household size and will determine if your student(s) are eligible for free/reduced food service and textbook options. Please remember that if you are entering your TANF Case # it is NOT the card number, it is the 10 digit number that starts with a '10'.

Step 2) [Free/Reduced Application & Textbook Assistance](#)

Step 2 (optional) has not been completed

There are 7 parts to this application. Please complete each step. When you have completed one Part, click Next to continue to the next Part.

**Remember:** If you enter your TANF Case #, it is the number from your paperwork (it starts with a "10", it is NOT the number from your card.)

You may print any or all of this step for your records if you wish.

When you are finished, click "Back" at the top of the page to return to the main registration page. Checkmark the box by "Step 2" to complete this step.

Application for Free or Reduced Price Meals and Other Benefits

Steps: Application for Free or Reduced Price Meals and Other Benefits

Letter to Parents

Dear Parent/Guardian:  
Children need healthy meals to learn. Madison Consolidated School District offers healthy meals every school day. The breakfast regular price is \$1.25; lunch is \$1.90. Your children may qualify for free meals or for reduced price meals. Reduced price is \$0.30 for breakfast and \$0.40 for lunch.

- Who can get free or reduced price meals?** All children in households receiving Food Stamps or TANF can get free meals regardless of your income. Also, if your household income is within the limits on the Federal Income Chart, your children can get free or reduced price meals.
- Do I need to fill out an application for each child?** No. Complete the application to apply for free or reduced price meals. Use one application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information.
- Can foster children get free meals?** Yes, foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals. Any foster child in the household is eligible for free meals regardless of income.
- My child's application was approved last year. Do I need to fill out another one?** Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.
- Should I fill out an application if I received a letter this school year saying my children are approved for free meals?** Please read the letter you got carefully and follow the instructions. Call the school at (812) 273-8511 if you have questions.
- I get WIC. Can my children get free meals?** Children in households participating in WIC may be eligible for free or reduced price meals. Please fill out an application.

Application

- Part 1: Child Names
- Part 2: Benefits
- Part 3: Child Status
- Part 4: Gross Income
- Part 5: Signature
- Part 6: Other Benefits
- Part 7: Ethnicity and Race

Review and Submit

Next Print

## Step 3: Confidential Student Medical History Information

Please complete attached form.

Step 3) [Confidential Student Medical History Information](#)

This screen will pop-up once you click on the Step 3 button. Please click "Yes" to continue.

Skyward

An entry for the Medical History Information does not exist yet.

Would you like to add one now?

Yes No

### Medical History Information

Back

Name: Mouse, Mickey Gender: Male Grade/Grad Yr: PK/2026 Other ID: 005349

#### CONFIDENTIAL STUDENT MEDICAL HISTORY INFORMATION

1. Is the student currently taking any medication?

If yes, list medications:

[Redacted text box]

Maximum characters: 200, Remaining characters: 200

2. Does this child have any medical or physical problem(s) the school should know about? (Tires easily, allergies, headaches, nosebleeds, handicaps, etc)

If yes, please describe:

[Redacted text box]

Maximum characters: 100, Remaining characters: 100

3. Does this student have asthma\* as diagnosed by a physician? Asthma?: [Dropdown]

If yes, please contact your school nurse for the appropriate forms for the physician plan of care.

4. Has this student had any allergic reactions to medications, foods\*, insects\*, or other\*?

If yes, the student is allergic to:

[Redacted text box]

Maximum characters: 100, Remaining characters: 100

5. Does this student have a seizure disorder\* as diagnosed by a physician? Seizure Disorder?: [Dropdown]

\*If yes, please contact your school nurse for the appropriate forms for the physician plan of care.

6. Has this student been diagnosed by a physician as having any kind of bleeding tendency? Bleeding Tendency?: [Dropdown]

\*If yes, please contact your school nurse for the appropriate forms for the physician plan of care.

7. Does this student have diabetes\*? Diabetes?: [Dropdown]

\*If yes, please contact your school nurse for the appropriate forms for the physician plan of care.

8. Does the student wear glasses? Glasses?: [Dropdown] Does the student wear Contact Lenses? Contacts?: [Dropdown]

9. Has this student had chicken pox? If yes, approximate date: [Text Box]

Maximum characters: 100, Remaining characters: 100

In case of emergency, illness, or accident to the student named above, if emergency contacts cannot be reached, Madison Consolidated Schools staff has permission to notify EMS and transport to Kings Daughters Hospital. If my child exhibits signs of an allergic reaction while at school, MCS staff has permission to administer Benadryl.

Check Spelling  
Save  
Print

Please complete this next screen as completely as possible. If you feel like you need to speak with the school nurse, please feel free to contact your student's school.

When you are finished, click "Save" at the top of the page. After saving, click "Back" at the top of the next screen and checkmark the box next to "Step 3" to complete the step.

## Step 4: Transportation

Please complete the transportation form for the 2013-2014 School Year.

Step 4) [Transportation Form](#)

### Transportation Form

Back

Name: Mouse, Mickey Gender: Male Grade/Grad Yr: PK/2026 Other ID: 005349

#### AFTERNOON DISMISSAL INFORMATION

Student's Name: Mickey Mouse

Teacher's Name: [Redacted]

Student's Grade: PK

Riding Bus If checked, give bus #: [Text Box]

Please provide the name and address of the residence where the student will be dropped off.

Home  Day Care  Boys & Girls Club  Girls Inc.

Name: [Text Box]

Telephone #: [Text Box]

Address: [Text Box]

Notes: [Text Box]

Check Spelling  
Save  
Print

Please complete this form as completely as possible.

Click "Save" at the top of the screen to return to the main registration page.

Please review the Internet Usage Policy and sign electronically.

Step 5)

[Internet Usage Agreement](#)

## Step 5: Internet Usage Policy Agreement

When you click this button, it will open a new browser window. Please read this document thoroughly with your student and have your student sign and date it (with an electronic signature – typing his/her name is sufficient). You need to sign and date it as well (typing your name will suffice as your electronic signature). Click "Submit" at the bottom of the screen and close that browser window.

Checkmark the box next to Step 5 to mark it complete.

## Step 6: Personal Technology User Agreement

Please review the iPad User Agreement Policy and sign electronically.

Step 6) [iPad User Agreement](#)

This will read “Netbook/Laptop User Agreement Policy” for High School students and iPad User Agreement for Elementary and Junior High School students.

This step will again open a new browser window. Please read this document thoroughly with your student. Checkmark the appropriate boxes (both student and parent) and sign electronically (both student and parent). Click “Submit” at the bottom of the page and close that browser window.

Checkmark the box next to Step 6 to mark it complete.

## Step 7: Student Handbook & Policies

Please review Student Handbook and sign electronically.

Step 7) [Student Handbook & Policies](#)

This step will open a new browser window.

Please read this document thoroughly with your student. Electronic signatures are again required. Please click “Submit” at the bottom of the page and close that browser window.

Checkmark the box next to Step 7 to mark it complete.

## Step 8: Parent & Student Compact for Learning

This step will open a new browser window.

Please review the Parent/Student Compact for Learning and sign electronically.

Step 8) [Parent/Student Compact for Learning](#)  Step 8 has not been completed

Please read this document thoroughly with your student. Electronic signatures are again required. Please click “Submit” at the bottom of the page and close that browser window.

Checkmark the box next to Step 8 to mark it complete.

## Step 9: Pay Fees

You may make a payment on your student's lunch account, make a textbook/fee payment, or pay toward any other fees your student may have.

Step 9) [Pay Fees \(books, lunch, etc.\)](#)  Step 9 (optional) has not been completed

Clicking on this button will take you to an external website (eFunds for Schools). When you sign up on this website, you will be able to view your student(s) outstanding fee balances in real time. You can make payments toward these fees and also make lunch account payments. You may use a checking account or a credit/debit card. (There is always a link to this website on the Family Access logon page – even after Online Registration is complete.) You may also choose to set up a payment plan or pay cash by visiting the school office during August. *This is an optional step that does not need to be check marked to complete Online Registration.*

Once all Steps have been marked “Completed”, the “Complete registration for “Student Name” for the 2013-2014 school year” button will be activated. Click this button to finish your registration!

Final Step) [Complete registration for Mickey Mouse for the 2013-2014 school year](#)